

YOUR NEXT CHAPTER

Role-specific AI Automation

Turn a repetitive finance, sales, HR or operations workflow into an auditable automation that people can use and maintain.

6 WEEKS

Live + recorded + projects

48 TOTAL HOURS

8 hours / week

₹14,900

Tuition before taxes

PLANNED FIRST / FINAL SESSION

2026-11-03 / 2026-12-10

WEEKLY LIVE SCHEDULE

Tuesday & Thursday · 19:00-20:30 IST

APPLY BY

2026-11-01

LEARNING-HOUR BREAKDOWN

18 live + 6 recorded + 24 independent practice

Who this is for

- + Finance, sales, HR and operations professionals
- + Small-business owners
- + Team leads responsible for repetitive processes

Before you join

- + Spreadsheet and everyday digital-tool familiarity
- + Access to a sample workflow or anonymised sample data
- + No programming background required

Apply free. Your application records interest; it does not confirm admission or reserve a paid seat. All seven tracks run independently. Holiday adjustments will be shared before admission.

WHAT YOU WILL LEARN

A curriculum built for practice.

WEEK 1

Select the right workflow

- + Process mapping and bottlenecks
- + Baseline time and error measures
- + Choosing a task with clear boundaries
- + Handling confidential and personal data

WEEK 2

Reliable AI instructions

- + Prompt templates and structured outputs
- + Testing with realistic examples
- + Recognising uncertain answers
- + Human review and exception rules

WEEK 3

Connect your everyday tools

- + Triggers and webhooks
- + Spreadsheet data models
- + Email drafts and notification actions
- + Credentials and minimum access

WHAT YOU WILL LEARN

A curriculum built for practice.

WEEK 4

Build and test an automation

- + Branching, retries and deduplication
- + Validation before writing data
- + Safe testing with sample records
- + Audit trails and failure notifications

WEEK 5

Role-specific workshops

- + Finance document triage
- + Sales follow-up and CRM preparation
- + HR knowledge and application screening assistance
- + Operations status reporting

WEEK 6

Measure and hand over

- + Before/after assessment
- + Runbook and ownership
- + User feedback and revision
- + Capstone review and demonstration

Tools and methods

n8n / Google Sheets / Forms / LLM tools / Webhooks / Workflow diagrams

BUILD AND APPLY

Your learning, put to work.

Capstone directions

Invoice review assistant

Extract sample invoice fields, identify missing information, and route exceptions to a human reviewer.

Sales follow-up workflow

Turn an enquiry into a structured lead record and a draft follow-up with an approval step.

Operations reporting assistant

Combine sample spreadsheet updates into a weekly status report with source references.

Instructor expertise we are recruiting

Automation practitioner with deployed business workflows. Domain specialist in the chosen finance, sales, HR or operations use case. Evidence of user training, process measurement and privacy-aware delivery. Faculty being finalised.

Tuition and application

Launch tuition: ₹14,900 per learner, before applicable taxes. Includes planned live sessions, recordings, resources, assignments and project reviews. Paid tools and external certification exams are extra unless included in your admission offer.

Named faculty, final timetable, final payable amount and written cancellation/refund terms will be confirmed before admission and payment. Six months of post-course resource access is planned. No university affiliation, placement or salary guarantee is offered.

Apply for your November cohort

Visit the ShawGrid Academy website, open this programme and select Apply for this track. Keep the on-screen application reference and downloadable receipt. Email acknowledgements will be enabled after sender verification.